



PALA-Pulu Amsic Subdivision

NEW CONSTRUCTION CHECKLIST - PRE CONSTRUCTION ACTIVITIES

DATE	ITEM	DISPOSITION			NOTES
	Lot Address Verification and Owner or Seller Identified	Yes	No	Not Applicable	
	Homeowner Construction or Real Estate Developer	Owner		Developer	
	House to be for Rent, Sale or Habitation by Owner	Rent	Sale	Owner	
	HOA Dues Fully Paid	Yes	No	Not Applicable	
	Violations Paid (If Any)	Yes	No	Not Applicable	
	Clear Title on Land or Currently Mortgaged	Yes	No	Not Applicable	
	Land Survey Completed with Property Boundaries Identified	Yes	No	Not Applicable	
	Construction Plans Submitted	Yes	No	Not Applicable	
	Construction Plans Filed at City Hall	Yes	No	Not Applicable	
	Construction Plans Reviewed by City Engineer	Yes	No	Not Applicable	
	Construction Plans Reviewed by PALA Board	Yes	No	Not Applicable	
	Building Contractor Selected	Yes	No	Not Applicable	
	Initial Meeting with Contractor and PALA Board	Yes	No	Not Applicable	
	Contractor Review and Acceptance of PALA Procedures	Yes	No	Not Applicable	
	Construction Schedule Reviewed and Accepted	Yes	No	Not Applicable	
	Contractor Utilization of Sub Contractors List Submitted	Yes	No	Not Applicable	
	Contractor Vendor and Supplier List Submitted	Yes	No	Not Applicable	
	Contractor Workforce List Submitted to PALA	Yes	No	Not Applicable	
	Contractor Equipment List Submitted to PALA	Yes	No	Not Applicable	
	Contractor Laydown Plan Reviewed and Accepted by PALA Board	Yes	No	Not Applicable	
	Letter of Authorization by Land Owner for Use of Empty Lot Utilization for Construction Materials Filed at Office	Yes	No	Not Applicable	
	PALA Construction Bond Paid in Full	Yes	No	Not Applicable	

Checklist Reviewed and Approved by PALA Construction Committee Chairman	Yes	No
Printed Name	Signed Name	
PALA Board Approval for Construction to Begin	Yes	No
Printed Name	Signed Name	