



*Pulu Amsic Clubhouse, 2nd Floor Conference Room
Pulu Amsic Subdivision, Angeles City, Pampanga 2009*
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MINUTES OF PALA GRIEVANCE PEACE AND ORDER (GPO) COMMITTEE MEETING

LOCATION: PULU AMSIC CLUBHOUSE
DATE AND TIME: JUNE 22, 2023 @ 15:00 PM

I. INTRODUCTION AND CALL TO ORDER

Board President Rommel called the kickoff committee meeting to order at 15:00 PM and welcomed the board and committee members

II. ROLL CALL AND ATTENDANCE

IN ATTENDANCE:

ROMMEL BUNDALIAN - PRESIDENT
MARIA PAMINTUAN - VICE PRESIDENT
ROSELLE BRECKENRIDGE - TREASURER
EMELITA ESPANOL - SECRETARY
ASUNSION NOCUM - AUDITOR
RODRIGO CRUZ - BOARD MEMBER

ABSENT:

MARYBEL HAMMER - BOARD MEMBER

OFFICE ADMIN SECRETARY:

Jeanne Mathais

GPO COMMITTEE VOLUNTEERS:

- ✓ Brian Craven
- ✓ Bill Wall
- ✓ Stacy Michelon
- ✓ Cornecious F. Clayton III
- ✓ Robert Hurn
- ✓ Cheryl & Chris Bagg
- ✓ Richard David
- ✓ Melanie Morales

III. SECURITY MATTERS AND CONCERNS

a. Village Captain Brian stated the need for a comprehensive plan to deal with security type problems that arise in the subdivision. He requested that the GPO committee draft standard operations procedures (SOP) to address issues that commonly arise. These procedures will provide instructions for our personnel when time sensitive matters develop. For example, in the event of a burglary, in the past, it was difficult for the local police to enter the subdivision even when they were requested by the homeowner/victim. The procedures in these SOP should eliminate these senseless restrictions.

b. The board has already decided to change the policy and allow access to local police and investigators to conduct criminal investigations. The change in procedure will be outlined in the appropriate SOP. This change does not mean that we will request police patrols in the subdivision. It will only provide for the assistance of local police to investigate criminal activity whereby our residents have been victimized.

c. The board further stated that the security guards will be required to follow the SOPs. The security guard duty in charge will be held responsible to ensure that these guidelines are followed and that the appropriate actions are taken when needed.

d. The committee revisited the violation letters as recommended by Village Captain Brian at the last GPO meeting. These violation letters were approved by the board for use. When used, the first violation letter will be sent to the address of record of the property/lot owner. If the property/lot owner fails to respond, a follow-up violation letter should be sent to the address of the violator within the subdivision. The first notice should be formal and firm. The violation letter lists the exact violation, and it requires correction within a given time period. If the violation is not corrected, a second violation letter will be sent. The second violation letter will demand a face-to-face meeting with the GPO. If the violation is still not corrected, a final violation letter will be sent with a demand for immediate action and includes list the fines to be imposed for the continuing violation.

e. The committee likewise emphasized the need for the residents to be reminded of the following rules:

- Don't park your car in the street. Other vehicles, including emergency vehicles need to be able to pass by unhindered.
- All vehicles that can be parked in carports or garages should be parked there. Homeowners are not to use their carport or garage as extra living spaces.
- We believe all our residents are good neighbors and do not knowingly violate PALA By-laws. The By-laws are needed to protect every resident of the subdivision. Everyone should understand that the board of directors will be enforcing the by-laws to protect you and make our subdivision a clean, welcoming, and desirable place to live. It may take time to get the word out.

IV. RECENT HOME INVASIONS/BURGLARIES

The board/GPO was recently informed of three incidents of home burglaries within the subdivision between May and June. We have invited the victims to attend the meeting separately to obtain the details and circumstances of each burglary. Homes involved:

- * The 1st Victim was May 16, 2023 (Sacobia st. Phase 2)
- * The 2nd victim was June 17, 2023 (Block 12 Lot 5 Sacobia St.)
- * The 3rd victim was June 20, 2023 (Block 12 Lot 6 Zambales St.)

Note: As reported by the PALA office, the house at Block 12 Lot 09, in the vicinity of these houses, should be vacant. However, we learned that some construction workers were given permission to live in this house by the owner. The PALA office was not informed and this is clear violation of the subdivision rules.

- a. In light of these burglaries, the board has directed the following actions:
- Copies of the police reports have been requested by the PALA Office
 - The victims have been invited to a GPO meeting to detail the circumstances of the theft of their respective properties.
 - The homeowner whose construction crew is living in the vicinity has been requested to evict the construction crew. This is a clear violation of PALA Bylaws.
 - Barangay Amsic will be requested to cut/trim trees overhanging the perimeter wall.
 - PALA security personnel will increase security patrols along the perimeter wall.

V. COMMITTEE REWRITE OF BYLAWS:

A board resolution has been discussed and agreed. The board shall proceed with a rewrite of the PALA Bylaws. Records show that there has not been a rewrite of the Bylaws since April 6, 2014 when the original certificate of registration was dated. The board will also schedule a training session with DHUSD for all appropriate personnel and board members.

Meeting adjourned.

EMELITA ESPANOL - SECRETARY